

## Submission Checklist

Before sending your manuscript to the editorial committee, please ensure that you have checked the following criteria:

### A. Confirmation by authors

Items	Check points	Check
Originality	Confirm that neither the manuscript submitted nor any part of it has been published or is being considered for publication elsewhere	<input type="checkbox"/>
Research ethics	Confirm that your study complies with the ethical guidelines for research and publication described in Good Publication Practice Guidelines for Medical Journals and Guidelines on Good Publication	<input type="checkbox"/>
Disclosure	Disclose any commercial associations with specific products or financial support from any company	<input type="checkbox"/>
Funding	Acknowledge any research funds, sponsorships, or grants	<input type="checkbox"/>
Thesis	State that your article is a thesis for a degree such a Master's or PhD degree, if applicable	<input type="checkbox"/>
Presentation	If your article was presented in a national or international meeting, describe this	<input type="checkbox"/>
English proofreading	State whether your article was revised or edited by a professional English proofreader	<input type="checkbox"/>

### B. Structure of article

Items	Check points	Check
Sequence	Title page, abstract and keywords, main text, conflict of interest, acknowledgements, references, table legends and figure legends	<input type="checkbox"/>
File format	MS word 2007 or later version in English Times New Roman in shape of characters 10-point font with double line spacing on A4 sized paper with 2.5 cm margins	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
Title page	A manuscript title, running title, and each author's full name and affiliation should be provided A running title is not exceeding 40 characters in length A full contact information of corresponding author should be provided Any financial disclosures or support, thesis, and presentation history should be included	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
Manuscript	Not exceed 3,000 words in length for review article Not exceed 3,000 words in length for original article/article/special topic Not exceed 2,000 words in length for editorial Not exceed 2,000 words in length for case report/idea and innovation Not exceed 1,000 words in length for image Not exceed 800 words in length for letter/discussion	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
Abstract	Not exceed 300 words (in length) in structured abstract with background, methods, results, and conclusion for original article Not exceed 300 words (in length) in one paragraph unstructured abstract review article Not exceed 200 words (in length) in one paragraph unstructured abstract for case report/idea and innovation No abstract for image Key words (3-5) should be selected from heading words in Medical Subject Headings (MeSH)	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
Main text	Include introduction, methods, results, and discussion, not include conclusion for original article Include introduction, case report or idea, and discussion for case report/idea and innovation All table and figure numbers appear in the text Main text should not include the affiliations and names of the authors, especially in methods	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
References	No more than 100 references are cited in review article No more than 25 references are cited in original article/special topic No more than 15 references are cited in case report/idea and innovation No more than 5 references are cited in image/letter/discussion	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
Figures	Each figure should be submitted in a separate file Above 600 dpi for photos/color images and 1,200 dpi for line art in resolution Figure legend should have detailed explanation Each subfigure denoted by the letters, A, B, C (ex: Fig. 1A, Fig. 1B, Fig. 1C) Figure legend should be placed on a page at the end of the manuscript Figure should not be included in the manuscript and upload at the submission system Not exceed 25 figure pieces for original article Not exceed 8 figure pieces for case report/idea and innovation Not exceed 5 figure pieces for image/letter/discussion	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
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